



Grants Program Guidelines

IMPORTANT INFORMATION:

- The **two** selected charities for **Phase 1** will each receive a minimum of **twenty-five percent (25%)** of the event's net proceeds.

IMPORTANT REQUIREMENTS:

- Your Agency/Organization must be a nonprofit 501(c)(3) entity recognized by the IRS.
- Applications must follow guidelines and meet the listed deadlines.
- Provide a minimum of **fifty (50)** volunteers for a minimum of **three (3)** hours service per volunteer (minimum age of volunteers is 16).

IMPORTANT GUIDELINES:

Your application should

- Address challenges to be solved or opportunities to be seized in the greater Lakeland area.
- Demonstrate vision, action, creativity, effectiveness and good fiduciary management.
- Illustrate a sound program budget and organizational budget.
- Show strong board leadership.
- Be complete.

IMPORTANT DATES:

- October 31, 2011 – All applications must be submitted electronically or postmarked no later than Monday, October 31, 2011.
- November 14, 2011 – Applicants will be notified regarding the status of their submission.
- March 30, 2012 – Final volunteers list submitted from selected charities.
- April 21, 2011 – **CHILD OF THE SUN** Event

IMPORTANT CONTACT INFORMATION:

- Applications must be submitted to Beth Hesselstine, the club's administrative assistant.
 - Applications may be mailed to Beth as follows:
The Lakeland Rotary Club
P.O. Box 2171
Lakeland, Florida 33806

Applications may also be electronically submitted to Beth at:

beth@lakelandrotary.org

APPLICATION: Please submit your application by answering the question contained on the next page. Remember, all applications must be postmarked no later the Monday, October 31, 2011.

Questions can be addressed to: Mark Fore, Committee Chair at mark.fore@gray-robinson.com



The Rotary Club of Lakeland

Lakeland, Florida
Club 4319 • District 6890 • Chartered 1918



GRANT APPLICATION

- Q1: What is your organization's name and mailing address?
- Q2: What is your organization's website address?
- Q3: Can you and your organization commit to the minimum volunteer requirements?
- Q4: What is the realistic number of volunteers that your organization can provide?
- Q5: Describe in detail the program that would benefit from this collaboration and the impact that said program would have on the community.
- Q6: Which category, from the list below best describes your organization?
- Health and Human Services
 - Family/Elderly/Youth
 - Education
 - Community Development
 - Other
- Q7: What is the history and purpose of your organization? Please provide a mission statement.
- Q8: Why is this project important to the community and what needs are being met by this program?